

## 2026 - 2027 Support For Learning (S4L) - Internet

### SIDES Support for Learning (S4L) Information, Policies, and Internet Application Form

- S4L applications are accepted annually with valid billing statements that verify home internet costs
- Payments occur between February and May
- **Applications and supporting documentation must be submitted by May 15.** No submissions will be accepted or processed after the May 15 deadline.

#### Overview

The BC Ministry of Education and Child Care acknowledges that there are some aspects of a general education program that are difficult to provide in an online environment. Provincial Online Learning Schools are to develop their own policies regarding the use of third-party service providers, learning resources funding and financial support for internet access.

#### Student Eligibility

- Full-time SIDES student of record in K-9; or
- Full-time SIDES student of record with K-12 with a Ministry designation
- All students must be actively participating in their courses - accessing and submitting work through Brightspace and/or virtual sessions with teachers

#### S4L Funding Schedule

S4L funding is provided up to \$500 per eligible household, per academic year, when **registration for SIDES and the Student Learning Plan is completed and approved by the teacher and parents prior to September 30.** S4L funding will be pro-rated if registration occurs after September 30.

- SIDES registration prior to September 30 = \$500
- SIDES registration from October 1 to February 14 = \$250
- SIDES registration from February 15 to April 30 = \$100
- SIDES registration after May 1 = no funding provided

*If a student formally or informally (as determined by SIDES) leaves SIDES before February 15 and has utilized the S4L funding, the parent must refund Saanich School District 50% of any S4L funds spent.*

## Internet Access

Financial support of a maximum of \$500 per eligible SIDES household can be provided to offset the cost of internet access in Canada by a Canadian internet provider.

## Internet Access Reimbursement

Internet costs may be reimbursed any time between February 15 and May 15, provided that sufficient billing + payment documentation is submitted to verify the amount claimed. To be reimbursed, **families must submit:**

1. **Itemized proof of monthly internet costs only** (not TV or phone) for their registered home address and;
2. **Proof of payment during the school year** (September - June)
  - a. Please note that bills showing charges along are not sufficient
  - b. Receipts or bank statements showing payments along don't meet the criteria - see below for reimbursement directions

## Application Process for Internet Access Reimbursement (Deadline - May 15)

- Complete the S4L Application form and submit required documents to the *Document Portal* (<https://saanichschools.ca/form/sides-document-portal>)- **Attention to: Julie B Jackson and labelled S4L**
- Send proof of payment of internet costs for the registered home address to our *Document Portal* AFTER February 15 but BEFORE May 15 - **Attention to: Julie B Jackson and labelled S4L**. Monthly internet charges and payments should be **circled/highlighted and calculated** (reminder: TV/phone costs cannot be included - applications will need to be resubmitted).

## S4L Internet Application 2026 - 2027 - **Due May 15**

**I hereby accept the S4L funding policies and application process.**

**Applications will not be accepted after May 15.**

|                                                 |  |
|-------------------------------------------------|--|
| Parent/Guardian name (for reimbursement cheque) |  |
| Phone Number                                    |  |
| Email                                           |  |
| Parent/Guardian Signature                       |  |
| Date                                            |  |

- **IMPORTANT:** Please direct all funding queries not covered on our website to [sides\\_beaeverlake@saanichschools.ca](mailto:sides_beaeverlake@saanichschools.ca).  
**PLEASE NOTE IF EMAILING:**
  - In subject line please include: **Student's initials, grade, reason** (e.g. JS, Gr 7, S4L application)
  - In body of email message please include: **Student's name and grade**
- SIDES is unable to reimburse families for activities, lessons or resource purchases. **Do not email personal/confidential information (see below of submission of documents).**
- **SUBMITTING DOCUMENTATION:** Submit all required documents to the Document Portal.  
**Attention Julie B Jackson and labelled 'S4L'**

|               |        |
|---------------|--------|
| Student Name: | Grade: |
|---------------|--------|

### Reimbursement for Internet:

|                                                               |  |
|---------------------------------------------------------------|--|
| Name of Canadian Internet Provider (e.g. Telus, Rogers etc.): |  |
| Total amount claimed                                          |  |

**To be eligible for reimbursement, you must provide proof of both monthly charges and payments for internet access at your registered home address.** Acceptable documentation includes official statements from your internet service provider showing that payments were made for the service.

**Please note:**

- We **cannot accept** invoices, receipts, or bank statements alone as proof of payment
- Refer to the attached examples for guidance on acceptable documentation

SIDES reimburses families for home internet access during the school year (September through June). Documents must be submitted through our Document Portal, addressed to **Julie B. Jackson** and clearly labelled **S4L**. Reimbursement requests will be accepted between February 15 and May 15 each year, provided sufficient documentation is submitted to verify payments, up to the student's annual allowance.

**Authorization to Request Payment to Parent/Guardian by Electronic Funds Transfer (EFT)**

|                             |               |
|-----------------------------|---------------|
| <b>Students Name/Grade</b>  | <b>Grade:</b> |
| <b>Parent/Guardian name</b> |               |
| <b>Parent/Guardian SIN</b>  |               |
| <b>Home Address</b>         |               |
| <b>Phone Number</b>         |               |
| <b>Email</b>                |               |

Together with the documents listed below, please submit no later than May 15 to the Document Portal (<https://saanichschools.ca/form/sides-document-portal>), marked **Attention of Julie B Jackson** and labelled **S4L**.

**Documentation Uploaded to Portal:**

1. This completed application form
2. A void cheque if you would like to be paid by EFT
3. Itemized bills showing home internet costs and payments, the date, your name, address, and Canadian provider details

**No applications will be accepted after May 15**